

北京中文学校

BEIJING CHINESE SCHOOL STUDENT REGISTRATION FORM

STUDENT'S INFORMATION	Chinese Name: _____ English Name: _____ Gender: F M Date of Birth: _____ District of school you currently attending: _____ Grade: _____ Chinese Level (including current teacher's name): _____ Parent / Guardian's Name: _____ Phone # (Home): _____ Parent / Guardian's Phone # (Work): _____ Phone # (Emergency): _____ Home Address: _____ E-mail: _____
SIGN UP INFORMATION	Course Term Selection: _____ Fall Term (September- January) _____ Spring Term (February- June) _____ Summer (July – August) School Location Selection: _____ Francis Lewis H.S. _____ I.S.237 _____ I.S.5 _____ P.S.26 Date Option: _____ SAT _____ SUN _____ MON-FRI _____ After School _____ Group Tour to China Course Selection: _____ Chinese _____ Talent (Specific Class: _____) _____ English, Math Chinese Level Selection: _____ 学前新生 _____ 拼音小班 _____ 新生拼音 _____ 中文一册 _____ 中文二册 _____ 中文三册 _____ 中文四册 _____ 中文五册 _____ 中文六册 _____ 中文七册 _____ 中文八册 _____ 中文九册 _____ 中文十册 _____ 中文十一册 _____ 中文十二册 English Level Selection (K – G8): _____ Math Level Selection (K – G8): _____ Specific Course Selection Information: _____
PAYMENT	Program Fee: (1) _____ \$ _____ (2) _____ \$ _____ (3) _____ \$ _____ Total: \$ _____ Cash: _____ Check #: _____ Paid: _____ Balance: _____ (The balance must be paid in full before school starts) Specific Information: _____
OTHERS	How did you know about us? _____ News Paper; _____ TV/Ads; _____ Friends (Name: _____); Others: _____ ATTENTION 1) Parents who cannot come on time to pick up their children must tell the teacher earlier, thus, our school can immediately assign a teacher to take care of the student. Any parents who fail to pick up their children on time are required to pay a late fee (within 1 hour is \$5.00, between 1 to 2 hours is \$10.00). Parent who wish to pick up their children at another location, please indicate the location, and a transportation fee will be charged (\$8.00 per student per day). Any student who is not picked up by parents after school will be sent to police office, and Beijing Chinese School will not assume any responsibilities for the consequences. 2) If you wish to quit the school before school starts, tuition can be returned only in <u>More Than Two Weeks Before the School Starts</u> , and \$20.00 (Per Student) service fee will be charged for cash registered students. During two weeks before school starts, all the tuitions can be saved as School Credit only, and used for any future semester. No Refunds after school started due to any reason. \$30.00 (Per Student) service fee will be charged for check registered students. 3) Tuition of the Spring and the Fall section are charged based on 10 classes; Summer section (Weekend only) is charged based on 6 classes; Summer section (Mon-Fri) is charged based on 6 week classes. There is no refund for any temporarily closing days due to school emergency. _____ I've read and agreed to the above Beijing Chinese School terms and conditions.

Applicant's Name: _____ Signature: X _____ Date: _____ Remarks: _____